

**Benton SWCD
Regular Board Meeting Minutes
USDA Service Center, Foley, MN
October 21st, 2009**

Attendance: Supervisors - Joe Jordan, Chuck Rau, Wade Bastian, Bernie Thole and Phil Grosland.
Staff advisor - Gerry Maciej, Other – Pat Gehling - NRCS

- I. **Call meeting to order**
The meeting was called to order by Bastian at 8:34 A.M.
- II. **Pledge of Allegiance** - Recited
- III. **Approve Agenda**
Motion by Grosland, second by Thole to approve the agenda. All were in favor. The motion passed.
- IV. **Minutes of Previous Meeting**
Motion by Grosland, second by Thole to approve the minutes from the September 16, 2009 Benton SWCD board meeting. All were in favor. The motion passed.
- V. **Treasurers' Report**
Maciej presented the Money Market Account Report, Account Quick Report and September Program Summary Report. Motion by Thole, second by Grosland to approve the reports. All were in favor. The motion passed. Maciej presented the Accounts Payable report. Motion by Jordan, second by Thole to approve the accounts payable report and pay bills. All were in favor. The motion passed.
- VI. **Conservation Plans**
Bill Brauen –FY08-05 – Payment Request - Motion by Rau, second by Grosland to approve the payment request for contract FY08-05 in the amount of \$389.60. All were in favor. The motion passed.
- VII. **Action Items**
 - A. **Old Business**
 - 1) MASWCD resolutions and convention – Resolutions were briefly discussed. Jordan and Bastian indicated they may possibly attend the convention. Maciej will be deciding on staff soon. Motion by Grosland, second by Thole to donate two bluebird houses to the MASWCD Auction for Conservation. All were in favor. The motion passed. Maciej informed the board that Brian and Glen Kaschmitter Farms have been selected as the MASWCD Area 2 finalists in the Outstanding Conservation Cooperator Contest and will now compete for the state award.
 - B. **New Business**
 - 1) Consider purchasing a certificate of deposit – Maciej presented CD rates from local banks. Motion by Rau, second by Thole to purchase a 12 month, \$100,000 Certificate of Deposit from Frandsen Bank and Trust. Jordan, Rau and Thole were in favor. Grosland abstained. The motion passed.
 - 2) FY 2008 state cost share final financial report – Maciej presented the 2008 final report and reviewed the list of projects completed with the funds. Motion by Jordan, second by Rau to approve the FY 2008 state cost share final financial report. All were in favor. The motion passed.
 - 3) FY 2010 state cost share program technical assistance option – Maciej reported that BWSR has released guidelines on using cost share funds for providing technical assistance to leverage other funds. Maciej was asked to invite Jason Weinerman to the November board meeting to discuss this option further.
- VIII. **Progress Reports**

- A. Staff Accomplishments – Staff reports were reviewed.
- B. Dan Martens – U of M Extension – Martens was not available to provide a report.

IX. **Information Items**

A. **Old Business**

- 1) Communication feedback session – The first feedback session with staff was discussed in detail.
- 2) Health insurance report – Maciej reported that Program Assistant Pam Kuhn is working on this project and will be providing a full report in November.
- 3) Handbook update – This item was tabled.
- 4) Grant application summary – Maciej summarized the grants he will be applying for from BWSR.
- 5) Elk River Watershed primer – This item was tabled.
- 6) Tree program advertising summary – This item was tabled.

B. **Committee Reports**

- 1) Little Rock Creek TMDL stakeholder meeting - September 16 – This item was tabled.
- 2) MMM RC&D meeting – September 17 – This item was tabled.
- 3) Mississippi River Renaissance boat tour – September 30 – This item was tabled.
- 4) Education Committee meeting – October 8 – This item was tabled.
- 5) Elk River Watershed Association meeting – This item was tabled.

X. **Correspondence**

- A. WC MASWCD Area 2 Envirothon thank you letter – This item was tabled.
- B. NACD membership invoice – This item was tabled.

XI. **Adjourn**

Motion by Jordan, second by Thole to adjourn the meeting. All were in favor. The motion passed.

The meeting adjourned at 12:23 P.M.

Calendar of Future Events:

- October 28, Benton and Sherburne SWCD's joint planning meeting
- November 5, WC MASWCD Area 2 and TSA meeting
- November 16, ERWA meeting
- November 18, Benton SWCD board meeting