

Benton SWCD
Regular Board Meeting Minutes
USDA Service Center, Foley, MN
September 21st, 2011

Attendance: Supervisors - Chuck Rau, Phil Grosland, Joe Jordan, Bernie Thole (entered the meeting during the treasure's report). Others: Gerry Maciej (Benton SWCD Manager), Pat Gehling (NRCS District Conservationist), Bill Bronder (Sherburne SWCD Interim District Manager), Jason Weinerman (BWSR Board Conservationist)

- I. **Call meeting to order**
The meeting was called to order by Jordan at 8:35 A.M.
- II. **Pledge of Allegiance** - Recited
- III. **Approve Agenda**
Maciej requested the following items be removed: VI., A., Al and Bev Gerads – Payment Request and IX., D., 2) Stormwater Practices Workshop. Motion by Grosland, second by Rau to approve the agenda with the deletions. All were in favor. The motion passed.
- IV. **Minutes of Previous Meeting**
Motion by Grosland, second by Rau to approve the minutes from the August 24th 2011 regular board meeting as presented. All were in favor. The motion passed.
- V. **Treasurers' Report**
Maciej presented the Account Quick Report and August Program Summary Report. Motion by Rau, second by Grosland to approve the reports. All were in favor. The motion passed. Maciej presented the Accounts Payable report. Motion by Rau, second by Thole to approve the accounts payable report and pay bills. All were in favor. The motion passed.
- VI. **Conservation Plans**
 - A. Dandeken Holsteins – Payment Request - Motion by Grosland, second by Rau to approve contract FY2010 CWF-14 payment request in the amount of \$10,665.14. All were in favor. The motion passed.
- VII. **Action Items**
 - A. **New Business**
 - 1) Administrative Services contract – Maciej informed the board that the Sherburne SWCD gave a 30 day notice that they are canceling the “Agreement for Administrative Services”. Motion by Grosland, second by Thole to authorize the District Manager to enter into an agreement or contract with The Right Staff, LLC. for administrative services. All were in favor. The motion passed.
- VIII. **Progress Reports**
 - A. Staff reports – Reports were provided by staff.
 - B. NRCS reports – Gehling provided a report.
 - C. U of M Extension Service report – Martens was not available for a report.
- IX. **Information Items**
 - A. **Supervisor Reports** – Supervisors reported on the meetings they attended.
 - 1) August 24, MMM RC&D board meeting
 - 2) September 8, MASWCD Area 2 meeting
 - 3) September 19, Elk River Watershed Association meeting
 - B. **Old Business**
 - 1) BWSR Clean Water grant application – Maciej summarized the BWSR grant applications he recently submitted for consideration.

- 2) CRP contribution agreement – Maciej indicated the CRP/CCRP contribution agreement has been completed and a new EQIP contribution agreement was entered into with the NRCS.

C. New Business

- 1) SOEP student – Gehling reported on a Foley high school student that will become an Earth Team Volunteer through the SOEP and assisting in the office and field.

D. Calendar of Future Events: - Attendance at future meeting was discussed.

- 1) September 22, MMM RC&D meeting
- 2) September 27, Water Resources Advisory Committee meeting
- 3) October 11, Little Rock Stakeholder Committee meeting
- 4) October 13, Greater St. Cloud Area, Mississippi River Watershed Launch event
- 5) October 17, Elk River Watershed Association meeting
- 6) October 19, Benton SWCD board meeting
- 7) December 4 – 6, Minnesota Association of SWCD's annual convention

- X. **Adjourn** - Motion by Thole, second by Grosland to adjourn the meeting. All were in favor. The motion passed. The meeting adjourned at 10:11 A.M.

Secretary, Board of Supervisors

Date