

**Benton SWCD**  
**Regular Board Meeting Minutes**  
**USDA Service Center, Foley, MN**  
**November 16<sup>th</sup>, 2011**

Attendance: Supervisors -Phil Grosland, Joe Jordan, Bernie Thole and Wade Bastian. Supervisor Chuck Rau arrived at 8:37. Others: Gerry Maciej (Benton SWCD Manager), Pat Gehling (NRCS District Conservationist).

**I. Call meeting to order**

The meeting was called to order by Jordan at 8:33 A.M.

**II. Pledge of Allegiance - Recited**

**III. Approve Agenda**

Maciej requested the removal of item VI., F. and add Item VII., B. FY 2011 State Cost Share Program final financial report. Motion by Bastian, second by Grosland to approve the agenda with the changes. All were in favor. The motion passed.

**IV. Minutes of Previous Meeting**

Motion by Grosland, second by Thole to approve the minutes from the October 19<sup>th</sup> 2011 regular board meeting as presented. All were in favor. The motion passed.

Rau entered the meeting at this time.

**V. Treasurers' Report**

Maciej presented the Account Quick Report and October Program Summary Report. Motion by Thole, second by Grosland to approve the reports. All were in favor. The motion passed. Maciej presented the Accounts Payable report. Motion by Bastian, second by Thole to approve the accounts payable report and pay bills. All were in favor. The motion passed.

**VI. Conservation Plans**

**A.** Blake Thompson – Low Interest Loan application - Maciej informed the board that the application was signed by staff following approved SWCD procedures. Motion by Bastian, second by Rau to approve the project. All were in favor. The motion passed.

**B.** Russell Studenski – FY11-06 – payment request - Motion by Bastian, second by Grosland to approve contract FY11-06 payment request in the amount of \$450.00. All were in favor. The motion passed.

**C.** Bunker Hill Creek Farm – FY2010 CWF-19 – payment request - Motion by Grosland, second by Rau to approve contract FY2010 CWF-19 payment request in the amount of \$150.00. All were in favor. The motion passed.

**D.** Dandeken Holsteins – FY2010 CWF-22 – payment request - Motion by Rau, second by Grosland to approve contract FY2010 CWF-22 payment request in the amount of \$300.00. All were in favor. The motion passed.

**E.** Brian Montag – FY2010 CWF-24 – Payment Request – The needed items for processing this payment request were not available at this time. Motion by Grosland, second by Rau to table this item until the next meeting. All were in favor. The motion passed.

**F.** Roger Schmitt – FY2012-01 – New Contract – Motion by Bastian, second by Grosland to approve contract FY2012-01 – in the amount of \$456.00. All were in favor. The motion passed.

**VII. Action Items**

**A.** District Manager performance evaluation – Motion by Bastian, second by Thole to approve the performance evaluation, authorize the manager to type the comments and authorize the chair to sign. All were in favor. The motion passed.

B. FY 2011 State Cost Share program final financial report – Motion by Rau, second by Grosland to approve the report and authorize the Treasurer to sign. All were in favor. The motion passed.

VIII. **Progress Reports**

A. Staff reports – Reports were reviewed.

B. NRCS reports – Gehling provided a report

C. U of M Extension Service report – Dan Martens was not available to report.

IX. **Information Items**

A. **Supervisor Reports**

1) November 16, Benton SWCD finance committee meeting – The meeting was rescheduled to occur immediately after the board meeting so no report was provided.

B. **Calendar of Future Events:**

1) November 21, Elk River Watershed Association board meeting

2) November 22, Water Resources Advisory Committee meeting

3) December 4 – 6, Minnesota Association of SWCD’s annual convention

4) December 19, Elk River Watershed Association board meeting

5) December 21, Benton SWCD board meeting

X. **Adjourn** - Motion by Rau, second by Thole to adjourn the meeting. All were in favor. The motion passed. The meeting adjourned at 10:02 A.M.

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**Secretary, Board of Supervisors**

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**Date**