

POSITION ANNOUNCEMENT

BENTON SOIL AND WATER CONSERVATION DISTRICT



Gerry Maciej, District Manger
Benton Soil & Water Cons. Dist.
14 West 2nd Avenue West
Foley, MN 56329

Phone: (320) 968-5300 ext. 3
Fax: (320) 968-5304

E-mail: Gerry@soilandwater.org

POSITION TITLE: Water Plan Technician

APPLICATION DEADLINE: 4:00 p.m., January 30, 2012

POSITION CLASSIFICATION: Full Time, Regular

POSITION LOCATION: Foley, MN – 13 miles Northeast of St. Cloud.

POSITION SALARY: Salary will be based on attributes of the successful candidate.

THE POSITION: This position coordinates the implementation of the Comprehensive Local Water Management Plan for Benton County, provides technical assistance under policies established by the Benton Soil and Water Conservation District and performs Wetland Conservation Act duties required of the district. The Local Water Management Plan can be viewed at the Benton SWCD website at www.soilandwater.org. The position responsibilities are expected to change over time as water plan priorities change. A detailed list of duties and qualifications can be found on the position description. A diverse background in watershed management and an understanding of water quality principles is desired. Typical duties may include:

- ✓ Coordinate implementation of the Benton County Local Water Management Plan
- ✓ Perform Wetland Conservation Act duties required of the District
- ✓ Assist with the district annual tree program
- ✓ Provide technical and engineering support to cooperators
- ✓ Assist in delivering educational programs in Benton County
- ✓ Assist with numerous other assigned duties

MINIMUM QUALIFICATIONS - Applicants must possess:

- ✓ A Four-year degree in Natural Resources or related field, or eight years of related work experience.
- ✓ A vehicle and a valid Minnesota Drivers' License as personal vehicle may be used to complete job duties.

APPLICATION PROCEDURES: - Supply an employment application, letter of introduction and resume to the above address **by 4:00 p.m., Monday, January 30, 2012**. Candidates invited for an interview will be asked to supply a copy of their college transcripts. A position description is available on our website at www.soilandwater.org or may be obtained by calling (320) 968-5300 ext.3.

CONDITIONS OF ANNOUNCEMENT - The Benton SWCD reserves the right to make changes to the content of this position announcement without notification and may at any time withdraw the announcement.

REASONABLE ACCOMMODATIONS - Contact the Benton SWCD to arrange reasonable accommodations to complete an application or attend an interview at (320) 968-5300, ext. 3.

EQUAL EMPLOYMENT OPPORTUNITY - Candidates will be considered without discrimination for any non-merit reason such as race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, marital or familial status or membership or non-membership in an employee organization.